



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Administration Committee

DATE: January 2, 2008

FR: Deputy Executive Director, Operations

W. I. 1125

RE: FY 2008-09 Caltrans Planning Grants: Local Resolution 3844 for Permission to Contract

As part of the FY2008-09 Caltrans Planning Grants cycle, Caltrans is requiring applicants for the Environmental Justice grant program to adopt a local resolution authorizing the agency to enter into a contract with Caltrans, should they be awarded a grant. Grant awards will be announced in late Summer 2008. The Transportation and Land Use Coalition (TALC) is applying as a sub-applicant through MTC for an Environmental Justice Planning grant for the Safe Routes to Schools Community Walk Audit Program. The grant would fund community outreach in low-income communities in Alameda County to encourage participation in walk audits to improve the walking and biking conditions in low-income neighborhoods.

Caltrans requires the Metropolitan Planning Organization (MPO) in each region to apply on behalf of non-profits for the environmental justice grant program. Once Caltrans has selected projects for funding, Caltrans directs the funds through the MPOs to the selected sub-applicants who are responsible for performing the work. Should this grant be awarded, MTC will enter into annual funding agreements with TALC under the Executive Director's signature authority (Resolution 3619) to pass the awarded monies through to them.

Recommendation

We recommend that the Administration Committee authorize the Executive Director or his designee to enter into a contract with Caltrans, should the grant be awarded and subject to future amendment of the Agency Budget to include this grant and inclusion in the Agency Overall Work Program (OWP).

Ann Flemer

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